**Brief summary of the educational material written for social workers**

1. Social problems and their treatment

The notes provide learning material for a 30-hour-long course.

The general purpose of the course is to provide a knowledge for the social workers participating that is exceeding the basic sociological background of the social phenomena they experience and manage on a daily basis, in order to help them become able to interprete and analyze these complex questions, and then be able to utilize this knowledge during their practical work.

The course spans over the six following topics: the structure, stratification, of the society, and questions of social mobility; social inequality and possibilities of their moderation; forms of deviant behaviour and their actual trends; changes in the social function of the family, review of the basic demographical and family-structural data, trends, and statistics; unemployment and its management; methods of the research of social problems.

During the discussion of each topics, we use the following general principle: after the introduction of the conceptual and theoretical frame of the topic, we give a review of the international and national trends – by introducing the actuality of the social problem –, and finally questions and exercises close the course.

As a seventh topic, characteristics of the slovakian society were introduced, which occured by the following themes: alcohol and alcohol-consumption, domestic violence, poverty, introduction of the slovakian society in statistics, divorces, crime, and the informatization of the society.

1. Psichology

The notes provide learning material for a 12-hour-long course.

The general purpose of the course is to provide a knowledge for the social workers participating on personality-theories, self-picturing and self-assessment, possibilities of the improvement of self-assessment, and theoretical and practical knowledge in connection with assertivity.

The course ends with a training-block, the purpose of which is the implemental practice of the previously obtained theoretical knowledge, focusing on the self-realizing communication. It is characteristic of the whole course that the theoretical parts are complemented with practical parts during the courses: in the form of autonomous and group work.

1. Labour law

The notes provide learning material for a 8-hour-long course.

The general purpose of the course is to provide theoretical and practical knowledge for the social workers participating on questions about labour law experienced every day.

The basics of the theoretical knowledge is constituted by the main sections of the 1st Law about the Labour Code 2012, while the practical knowledge is provided by the autonomous and group interpretation of court cases.

By the end of the course, the social workers will be able to seperate labour relation from other legal relations, such as the assigmental and entrepreneurial legal relation, which in turn helps to decide in which cases to use the Labour Code. They will be capable of discovering faults of a labour-contract, they will be aware of their rights during the modification of a labour-contract, the basic rules of working time, resting time, and remuneration; and during their resignation, the rules of the resignational protection, the severance and the release time, and legal consequences of severe misconduct.

1. Regional development, project-writing

The notes provide learning material for a 30-hour-long course.

Non-profit organizations have an indispensable role in the social sphere, especially in those regions, where the self-governmental budgets are limited, and the settlements are capable of fulfilling their duties in the social area only with the aid of partnerships.

This is why the training primarily focuses on on the subject of partnerships, because this knowledge significantly help the organizations in the creation and operation of local and cross-border cooperation. The most common mistake during the development of applications is the not adequatly prepared planning, which endangers the success of the programs, and reduces their effectiveness. This is why the preparational-planning phase was the center during the education of project-writing, so with these technics the organizations may develop more successful applications in the future, and the number of faults might be reduced.

Mainly. the trainings provide a foundation for the participants in order to further improvem in the subject. The subject of cross-border cooperation is approached in a fair and practical way, the basic definitions are clarified, and the participants are motivated towards autonomous work and further education.

The participants can capialize from the knowledge gained and the skills improved here in each territories of the operation of their own organizations (analyzises, plannings, partneship-building), and in the development and execution of new programs and apllications. The training has a positive influence on their cooperational skill, which in turn promotes their career development.